

BALMORAL SAILING CLUB



2020 - 2021 SAILING PROGRAM and CLUB HANDBOOK balmoralsc.com.au

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Welcome and Introduction

Welcome to the Balmoral Sailing Club's 2020 – 2021 sailing season! After last season's constraints imposed by the bushfire smoke and the COVID-19 restrictions, I am sure we are all looking forward to starting the new season whether you are a sailor or a volunteer!

This year in addition to being able to sail in one of the most stunning bodies of water in the world, we will also be able to enjoy our beautifully renovated clubhouse!

BSC is driven to offer fun, safe, and high-quality experiences for all its members, sailors, and volunteers.

In the context of the ongoing COVID-19 pandemic, the Club is following the required regulations and guidelines. It is critical that all of us respect these requirements and take the necessary precautions to protect ourselves, our families, and others in the BSC community.

This season's sailing program is exciting with the introduction of some shorter course formats. The Club's racing will begin in September and finish in May. More details below. This season, we continue to cater to a wide variety of classes; 505s, Mirrors, Scow Moths, Foiling Moths, National Es, Tasars, Contenders, Lasers, RS Aeros and Windsurfers.

We are also very proud of our growing Junior Sailing Program!

After the racing, there is always an opportunity to recap the day around the BBQ.

The Club is run efficiently and effectively by a dedicated group of volunteers. They do an excellent job and we welcome anyone who would like to join our team of volunteers. There are a wide variety of roles available from administrative ones to being on the Race Committee or Safety boats and we will provide any training that you may require ... you do not even have to be a sailor!

The information below will help you fully enjoy your Club membership. If you have any questions or require any further information, please contact me or any of the Club representatives.

I am looking forward to seeing you on the water and in the clubhouse during the season!

Regards,
Heather Forton
Commodore
Balmoral Sailing Club

Background - Club Facilities

Balmoral Sailing Club is located at the Eastern end of Balmoral Beach. For members we provide boat storage bays on the ground level and on the first floor there are meeting spaces, food preparation area, a race management office, storeroom, change rooms and toilets.

On the ground floor Balmoral Water Sports has a reception desk for its sailing school and boat hire service. There is a toilet, hand basin and shower space on the ground floor. The club has a Bosuns locker on the ground floor.

The club has three support boats, Balmoral, Hunter Bay and Eric Hart. These boats are moored and accessed with a tender which is stored in Bay A.

Boats rig in the public park on a grassed area opposite the club house. Most boats are stored at the club, a number are brought on road trailers.

COVID 19 General Guidance and Information

Hygiene advice

- wash your hands often with soap and water. This includes before and after eating and after going to the toilet
- use alcohol-based hand sanitisers when you cannot use soap and water
- avoid touching your eyes, nose, and mouth
- clean and disinfect surfaces you often use such as benchtops, desks, and doorknobs
- clean and disinfect objects you often use such as mobile phones, keys, wallets, and work passes

Contact Tracing and Sign On

Until further notice, Australian Sailing require clubs to maintain contact tracing records. Balmoral Sailing Club asks sailors and race management to sign on prior to going out on the water. This can be a solo sail, an organised club race or an informal sail with your friends, you must sign on. The sign on is available from a link on the front page of the Balmoral Sailing Club website. www.balmoralsc.com.au

Until further notice: Sailors/volunteers, visitors should not come to the club if they have

- Any cold or flu symptoms;
- Been in direct contact with a known case of COVID-19 in the previous 14 days;
- Travelled internationally in the previous 14 days; or
- A high risk from a health perspective, including the elderly and those with pre-existing medical health conditions

Advice to sailors, volunteers, and families on personal hygiene

The club recommends and encourages

- regular and thorough hand washing;
- carrying and use of hand sanitiser;
- covering a sneeze or cough with an elbow or a tissue rather than hands;
- avoiding close contact with people who are unwell;
- no touching of eyes, nose or mouth;
- no spitting or clearing nasal/respiratory secretions in any sport settings
- limiting contact with other participants – avoid handshakes, high fives, huddles, and celebrations
- Bins are provided in the park and near the bays where used tissues are to be disposed in the bin straight away;
- clean and disinfect objects you often use such as mobile phones, keys, wallets, and work passes

Sailors/Volunteers/Visitors who feel ill

- Anyone who feels unwell or have any COVID 19 symptoms should not come to the club.
- If a sailor/volunteer/visitor becomes unwell they may stay in the main room of the club or in one of the bays or under shade in the park while resting or waiting for medical attention or emergency contact support. Masks will be provided. Indoor spaces may need to be thoroughly cleaned afterwards.
- All who sail are required to provide an emergency contact with their membership details held by the club and Australian Sailing.

RISK WARNING

Risk Warning under Section 5m of Civil Liability Act 2002 (NSW) Balmoral Sailing Club Incorporated (“The Club”) organizes, administers and conducts a range of activities associated with the sport and recreational activities of sailing, boating and water activities generally; some of these activities are organised in conjunction with other associations or bodies. The Club expects all club members and any other persons who may be participating in these activities to take responsibility for their own safety (and the safety of any persons under their care) by, amongst other things, wearing compulsory safety equipment being aware of and following The Club rules and safety rules in The Club Handbook and by behaving in a safe and reasonable manner towards fellow members, participants in the activities and any officials; and taking care of The Club’s equipment, their equipment and that of any other member, participant or official. Whilst The Club takes measures to make the activities (including sporting activities) as safe as possible for all participants, there is a risk that participants can be injured and suffer loss (including financial loss) and damage as a result of their participation in these activities, whether in formal races, training or any activity that could have an association with The Club. Injury may result from the participant’s action or inaction, the action or inaction of others, or equipment failure, inadequacy, malfunction, misuse or similar, or other causes. It is possible that an injury can be serious, could result in temporary or permanent disability and/or be life threatening. Members or any participants could also suffer loss because of their personal property (or any property for which they are responsible) being lost, stolen, damaged or destroyed.

BALMORAL SAILING CLUB OFFICIALS 2020 - 2021

Balmoral Sailing Club (BSC) is registered as an incorporated association in NSW under the Associations Incorporation Act 2009. The club is managed by a Board of up to nine directors.

Executive Officers

Commodore: Heather Forton

Club Captain: Nick Collis-George

Treasurer: Michael Savery

Secretary: Laurie Hoffman

Directors

Karen Savery, Marco Teering, Kevin Wadham, Rob Owe-Young

Committees / Contact Details

Position	Convener	Mobile	Email
Commodore	Heather Forton	0422 021 057	commodore@balmoralsc.com.au
Club Captain	Nick Collis-George	0421 008 485	clubcaptain@balmoralsc.com.au
Crew Register	Boyd Newton	0415 616 316	Boyd.newton@balmoralsc.com.au
Finance	Michael Savery	0490 852 936	treasurer@balmoralsc.com.au
House	Roly Webb	0416 611 746	house@balmoralsc.com.au
IT	Marco Teering	0411 814 168	marco.teering@balmoralsc.com.au
Junior Sailing	Andrew Dent	0405 973 519	juniorsailing@balmoralsc.com.au
Key Officer	John Balass	0408 504 820	john@balfor.net
Membership	Murray Freeman	0412 667 934	membership@balmoralsc.com.au
Power Boats	Roly Webb	0416 611 746	roly.webb@balmoralsc.com.au
Race Coordinator	Karen Savery	0419 751 764	race@balmoralsc.com.au
Racking	Murray Freeman	0412 667 934	racking@balmoralsc.com.au
Secretary	Laurie Hoffman	0437 595 455	secretary@balmoralsc.com.au
Whales Tales	Boyd Newton	0415 616 316	whalestales@balmoralsc.com.au

CONTACT, BANK ACCOUNT & DONATION DETAILS

Correspondence	PO Box 20, Spit Junction NSW 2088
Telephone/Fax	02 9969 8782
Website	balmoralsc.com.au
Email	info@balmoralsc.com.au
Facebook	Balmoral Sailing Club
Bank Account	BSB: 633 000 A/C No: 153560891 A/C Name: Balmoral Sailing Club Incorporated
Tax-deductible Donations	asf.org.au/projects/balmoral-sailing-club/

HOW YOUR CLUB IS ADMINISTERED AND HOW YOU CAN GET INVOLVED

Board

The board of directors is responsible for the running of the club, with each director undertaking areas of responsibility. The board, with the support of club members, is currently working towards our strategic goal,s developed at the 2017 strategic planning day.

Our Goal is to:

Grow our membership base to ensure a vibrant healthy sailing club.

Our Strategies are to:

1. Support and facilitate the expansion of the classes we sail;
2. Develop pathways to membership;
3. Enhance new member mentoring;
4. Increase the number of junior sailors;
5. Use technology to achieve our goal/strategies; and,
6. Provide quality and safe sailing experiences for all.

Dates for Board Meetings

Board meetings are held on the fourth Monday of every month unless otherwise advised. Meetings commence at 8:00pm. Meetings are generally held at the clubhouse, although some are conducted by teleconference. Members are welcome to attend board meetings held at the clubhouse.

Committees

Various committees are formed as the need arises, often with a board member as a convenor. Committees also co-opt club members based on their interest and expertise. This is one way that members can become involved in the running of the club. These committees meet as required, either at the clubhouse or via teleconference or electronic means.

Principal committees and other ways to be involved include:

CLASS CAPTAIN AND STATISTICIAN / HANDICAPPER: Each sponsored class has a class captain who is responsible for the organisation of class matters and reporting to the race committee. The class statistician / handicapper is responsible for calculating class results each

week, keeping an on-going record of results for the various types of the events, and setting and adjusting handicaps.

RACE: This committee is responsible for the organisation and running of the racing program and its administration. The committee meets regularly and all class captains report to the board through this committee.

HOUSE: This committee is responsible for overseeing maintenance and repairs around the club. In addition, a working bee is conducted annually. The success of the working bee relies on the active involvement of club members.

IT: This committee is responsible for the development, maintenance, and promotion of the club's technology. This includes the club's hardware, the Google G Suite system, website infrastructure and integration with Australian Sailing and other third-party services.

MARKETING AND PUBLICITY: This committee is responsible for overseeing marketing and promotional strategies and activities. This includes the development and distribution of the club's e-newsletter, Whale's Tales.

POWER BOAT: This committee is responsible for the running and maintenance of the club's powerboats.

POWER BOAT CREW / DRIVERS AND RACE OFFICIALS: These are key positions in the club and volunteers are always welcome. Contact race@balmoralsc.com.au if you would like to assist on the club's powerboats in the following positions:

- Race Officer
- Start Boat Assistant
- Safety Patrol Boat Crew

If you are interested in training to become a driver of the club's powerboats you will need a boat licence from Roads & Maritime Services and training on the club's boats. This can be arranged for you and, again, you should contact race@balmoralsc.com.au.

SOCIAL: This committee is responsible for organising the social events for the club.

GENERAL INFORMATION

GETTING HERE:

CAR PARKING

Pay and Display parking is available in the Balmoral Foreshore Reserve. Alternatively, annual 'Saturday' parking stickers, valid from 1 July 2020 to 30 June 2021, can be purchased by non-Mosman residents or are available free of charge for Mosman residents. Go to www.mosman.nsw.gov.au/residents/parking to apply. Free, on the street parking, is also available within walking distance of the club.

PUBLIC TRANSPORT

To find out how to get to the club using public transport including the buses that run from Chatswood and the city directly to Balmoral Beach: : www.transportnsw.info

CLUBHOUSE:

NON-SMOKING VENUE

Balmoral Sailing Club is a non-smoking premise.

FIRST AID

If a representative of Balmoral Sailing Club should at any time consider that your child/children require/s medical or hospital treatment, you consent to them obtaining this at your expense.

DEFIBRILLATOR

The club's defibrillator is located on the wall in the downstairs entry foyer. It is simple to use, and no formal training is needed. Take it off the wall (the alarm will sound meaning that the backup power supply has been disconnected) and the unit will literally start talking to you and guiding you through the process.

BAY KEYS

Keys to the clubhouse and boat storage bays are available for \$70.00 from the Key Officer, John Balass. The \$70.00 is refundable on return of the key.

USE OF THE CLUBHOUSE

Club members may book the clubhouse for approved events on days sailing is not being held. A very reasonable cleaning fee may apply. The clubhouse MUST be booked through the Secretary. The clubhouse is to be left clean after use. An additional fee may apply to any member or class that does not comply with this requirement.

SECURITY

Security of the club is everyone's responsibility. Please ensure all doors and roller shutters are locked when the club is or will be unattended, such as when you are out sailing. Please be security conscious and aware of any non-members you notice lingering around the club.

DONATIONS/PAYMENT:

DONATIONS

To make a tax-deductible donation to BSC: asf.org.au/projects/balmoral-sailing-club/

BANK DETAILS

BSB: 633 000 **A/C No:** 153560891 **A/C Name:** Balmoral Sailing Club Incorporated

MEMBERSHIP (see also Membership section page for fees):

NEW MEMBERS

The club has developed a mentoring program whereby Class Captains or their nominees take new members under the wing to ensure they are made to feel welcome and helped to understand the way the club operates. Please contact clubcaptain@balmoralclub.com.au for more information.

CHANGE OF ADDRESS

Members are requested to advise the club immediately, in writing, of any change of contact details, including address, email, and telephone number, as well as change of boat. These details should be emailed to the Membership Officer, Murray Freeman: membership@balmoralclub.com.au

SAILING:

RULES OF SAILING

ALL club members must abide by the *Racing Rules of Sailing for 2020 – 2021*. Download a copy at: sailingresources.org.au/class-assoc/racing-rules/

SAILING INSTRUCTIONS

Sailing instructions are available in the clubhouse and on the website. It is the responsibility of every person competing in club events to be fully conversant with these instructions.

BOAT INSURANCE

All boats racing at the club must be insured for at least third party. The club receives a rebate when members take out YNSW Pleasure Boat Insurance (www.ynswinsurance.com/c2/).

BOATS RETIRING FROM RACE

Any boat that retires from a race must notify the race committee in accordance with the sailing instructions (i.e. sign off on the 'Sign Off' sheet located near the front door of the club or via mobile phone).

TRAILERS, BOAT STANDS, ETC

All trailers, trolleys and cradles must be left in the nominated areas when out sailing. Refer to the map on the official noticeboard for details. They should also not be left overnight or for extended periods. Trailers are not to be left in car parking bays.

VISITORS

Visitors, who are financial members of another sailing club, may sail in any event conducted by Balmoral Sailing Club. A fee of \$10.00 per race may be charged. Visitors cannot compete for prizes in any club point score or club championship event. Visitors attending for a class association event also pay \$10.00 per race, unless otherwise advised.

JUST STARING OUT: GETTING INVOLVED IN SAILING:

LEARN TO SAIL

The club sponsors a sailing school, which operates from the club's premises and provides a range of services for children, teens and adults including tuition, school holiday programs, equipment hire and instructor courses. The sailing school also offers the Tackers' Program – an introductory, games-based sailing program designed for children, 7 to 12 years of age. Please contact Jono Allen 9960 5344, info@sailingschool.com.au or visit their website: www.balmoralwatersports.business.site

JUNIOR SAILING

The BSC Junior Sailing group is an open, competitive fleet for young sailors with initial sailing experience (as helm or crew) who are looking to go to the next level within the club. The group sails on Saturday mornings during the sailing season. A coach will be used (coaching fee is \$150 for the season; Note: junior boat owners fee applies towards the coaching fee) and parents are encouraged to be involved with the club either onshore or offshore. For more information contact Andrew Dent, e: juniorsailing@balmoralsc.com.au or p: 0405 973 519.

CREWING POSITIONS

The club helps link aspiring crew with willing skippers via the Crew Register which is maintained by Boyd Newton. To access the Crew Register email crew@balmoralsc.com.au

CLUB RACING PROGRAM 2020 – 2021 (SUBJECT TO CHANGE – CHECK WEBSITE)

Date	Event	Additional Information	Social Event	Duty Class
12 Sep	SS	Spring Sprints		Shared
19 Sep	SS	Spring Sprints		Shared
25 Sep	SS	Spring Sprints		Shared
3 Oct	NCR	Daylight Savings	Labour Day w/e	
10 Oct	SPS 1	Windsurfer event 14 and 15 Nov Toronto	BBQ	Aero/Contender
17 Oct	CC 1	Moth Event @ BSC (COVID permitting)	BBQ	Mirror/Moth
24 Oct	SPS 2		BBQ	Nat E/WS
31 Oct	SPS 3 HC		BBQ	Tasar
7 Nov	CC 2		BBQ	Aero/Contender
14 Nov	SPS 4	RS Aero States at Georges River SC Windsurfer States at Toronto ASC 14 to 15 Nov	BBQ	Mirror/Moth
21 Nov	CC 3		BBQ	Nat E/WS
28 Nov	SR 1		BBQ	Tasar
5 Dec	CC 4	Windsurfer event BSC	Xmas Party	Aero/Contender
12 Dec	SPS 5	12 to 15 Dec Sail Sydney	BBQ	Mirror/Moth
19 Dec	SPS 6		BBQ	Nat E/WS
26 Dec	NCR		Christmas Break	–
2 Jan	NCR		New Year Break	–
		RS Aero Nationals 7 to 11 January Largs Bay SC Adelaide Tasar Nationals: 2 to 9 January		-
9 Jan	APS 1 HC	Windsurfers away at DAC	BBQ	Aero/Contender
11 Jan		Moth Nationals 12 to 15 January - Sorrento		
16 Jan	CC 5		BBQ	Tasar
23 Jan	APS 2	Australia Day Tuesday 26 Jan Windsurfer Nationals 23 to 26 Jan	BBQ	Nat E/WS
30 Jan	SR 2		BBQ	Mirror/Moth
6 Feb	CC 6		BBQ	Aero/Contender
13 Feb	APS 3 HC		BBQ	Mirror/Moth
20 Feb	APS 4	Tasar TT @ BSC	BBQ	Tasar
27 Feb	MAR	Marathon Moth NSW States 27 & 28 Feb SGSC	BBQ	Nat E/WS
6 Mar	APS 5	Sydney Harbour Regatta 6 and 7 March		Aero/Contender
13 Mar	CC 7	Windsurfers away Illawarra YC	BBQ Easter Egg Hunt	Mirror/Moth
20 Mar	NCR	Sirius Cup	-	-
28 Mar	APS 6		BBQ	Tasar
3 Apr	NCR	Easter Weekend Tasar NSW States April 2-4	Easter Break	Easter Break
10 Apr	APS 7			Nat E/WS
17 Apr	CC 8	END OF SEASON		Tasar
24 Apr	NCR		Anzac Day	
1 May	FS	Fall Sprints		Shared
8 May	FS	Fall Sprints		Shared
15 May	FS	Fall Sprints		Shared
15 May	Presentation Night	Presentation Night		

SS = SPRING SPRINT SERIES (START TIME: 1300)

The perfect way to dust off the cobwebs at the start of the season. Usually three to four short races held back to back, on a small course, designed to keep boats close together and the racing tight!

SPS – SPRING POINT SCORE* (START TIME: 1400)

Class racing in the first half of the season, before the end of the year.

APS – AUTUMN POINT SCORE* (START TIME: 1400)

Class racing in the second half of the season, after the start of the new year.

***SUMMER POINT SCORE** is a combination of the Spring and Autumn Point Scores

CC – CLUB CHAMPIONSHIP (START TIME: 1400)

The premier series of the BSC sailing program for each class.

MAR – MARATHON (START TIME: 1330)

One of the highlights of the season. The annual Sydney Harbour marathon course normally runs from Balmoral to Quarantine, then via Shark Island to Fort Denison and back to Balmoral. A shorter marathon course is set for the slower classes.

HC – HANDICAP (START TIME: 1400)

Handicap races occur periodically throughout the SPS and APS series. Class handicappers calculate handicaps for each boat in the fleet. Higher performing boats receive a time penalty and start later. First boat to the finish line wins!

FS – WINTER SPRINT SERIES (START TIME: 1300)

Short informal racing to end the season. Usually three to four short races held back to back, on a small course, designed to keep boats close together and the racing tight!

NCR – NO CLUB RACING

CLASS INFORMATION 2020-2021

Class	Position/Name	Mobile	Email
505	Class Captain: David Johnson	0448 077 181	505@balmoralsc.com.au
	Association Event Info:	www.int505.org.au	
Contender	Class Captain: Adam Linton	0404 833 218	contender@balmoralsc.com.au
	Association Event Info:	https://www.revolutionise.com.au/ICAA/home/	
Laser			laser@balmoralsc.com.au
	Association Event Info:	www.lasersdownunder.com/events/	
Mirror	Class Captain: Gavin Cooke	0413 740 339	mirror@balmoralsc.com.au
	Vice-Captain: Andrew Dent	0405 973 519	juniorsailing@balmoralsc.com.au
	Association Event Info:	www.imcansw.org/mirro-calender.html	
Moth	Class Captain: Andrew Sim	0402 688 779	moth@balmoralsc.com.au
	Association Event Info:	www.moth.asn.au/events/	

Scow Moth	Class Captain: Mike Salter	0418453332	scowmoth@balmoralsc.com.au
National E	Class Captain: Peter Nixey	0409 065 299	nationale@balmoralsc.com.au
	Handicapper: Ken Wilson	0412 331 509	frankenzan@optusnet.com.au
Association Event Info:		www.nationale.org.au/wp/calendar	
RS Aero	Class Captain: Nick Collis-George	0421 008 485	rsaero@balmoralsc.com.au
Association Event Info:		www.rsaerosailing.org/index.asp?p=events&rg=Australia	
Tasar	Class Captain: Pia Lehtonen Davies	0404091840	tasar@balmoralsc.com.au
	Co-Captain: Peter Davies	0414341840	pete.pia@me.com
	Handicapper: John Rendle	9908 4044	john@rendle.com.au
Association Event Info:		www.tasar.org/regions/australia/new-south-wales/program	
Formula Windsurfer: www.stromriderswindsurfingclub.com			

ANNUAL MEMBERSHIP SUBSCRIPTIONS / OTHER FEES

*(as of 1 September 2020, *)*

Annual membership subscriptions and other fees, including racking fees, are due and payable on 1st September each year. Subscriptions and fees must be paid within two months of them becoming due otherwise membership will lapse. A late payment fee may be charged on any subscription or fee paid after the due date. If you intend to cease sailing with the club, please email Membership Officer, Murray Freeman, to avoid fees being charged.

Only financial members of BSC can compete and be awarded points in the club's events.

By becoming a financial member of BSC you will be provided with an Australian Sailing (AS) Number. An AS Number is required to race in any association event.

Membership Type	Annual Fee*	Boat Owner's Fee*
Family	\$525.00	\$170.00
Senior	\$260.00	\$170.00
Junior	\$160.00	\$60.00** COACHING: \$150.00
Race Official	\$20.00	N/A
Social	\$145.00	N/A

*These fees apply as at 01/09/2020. The club reserves the right to vary these fees at any time.

**Boat owner fees for juniors will be waived for juniors who pay the coaching fee.

Membership Categories

The club has five major membership categories. We encourage membership of families and our fees are structured to ensure that all members of a family can afford to participate as members.

To determine which membership category applies please read the definitions below.

1. Family

A **family** comprises the spouse and immediate children of the applicant. The children need to qualify as 'Junior' members in terms of the description below.

2. Senior

A **senior** is a person over 18 years of age.

3. Junior

A **junior** is a person who is 18 years or under as at the 1 September of the year in which the subscriptions and/or fees are due and payable.

NB. A junior member under the age of 16 years must have at least one associated adult member in any of the other membership categories: family, senior, race official or social.

4. Race Official

A **race official** is usually a volunteer who donates his or her services to the club (i.e. Race Control, Safety Patrol, etc.) and does not sail regularly.

5. Social

A **social** member is a member who does not sail a dinghy or windsurfer, is not a race official and is not involved in administration of the club.

Boat Owner's Categories

The Boat Owner's fee is an annual charge, payable for each boat you intend to register and race with the Club. It covers all your weekly Race Entry fees. There is a Senior and Junior Boat Owner's fee.

The correct fee to pay is determined as follows:

1. If the boat to be registered is helmed by a person who qualifies as a Senior member, then the Senior Boat Owner's Fee is payable.
2. If the boat is helmed by a person who qualifies as a Junior member, then the Junior Boat Owner's Fee is payable.

General

Fees may be halved for new members joining the club on or after 1 February in any season and reduced to zero if joining after 1 April.

Australian Sailing

Australian Sailing (AS) is the governing body for the sport of sailing in Australia responsible for the administration, promotion, and development of sailing. BSC is a member of AS and through this membership receives the support of AS including personal accident cover for club members and course participants. BSC pays an annual membership fee to AS. By becoming a financial member of BSC you will automatically be entitled to the benefits available from AS including personal accident insurance and will be provided with an AS number.

Membership Enquiries

Membership Officer, Murray Freeman, e: membership@balmoralsc.com.au or p: 0412 667 934

Bank Details

BSB: 633 000 **A/C No:** 153560891 **A/C Name:** Balmoral Sailing Club Incorporated

RACKING FEES

Racking	Annual Fee*
Senior Dinghies by Rack Level	
4th Level	\$260.00
3rd Level	\$260.00
2nd Level	\$395.00
Ground Level	\$640.00
Junior Dinghies and Other Craft	
Junior Boats: MJs, BICs etc	\$155.00
Windsurfers	\$155.00
Kayaks, Surf skis	\$800.00
Canoes	\$515.00

* These fees apply as at 01/09/2020. The club reserves the right to vary these fees at any time.

The Balmoral Sailing Club Incorporated Boat Storage License Agreement (of 1st September 2017) can be downloaded at www.balmoralsc.com.au/racking.html.

The following addresses the key points of the racking license and fees:

1. Each racking application must be accompanied by a Racking Application Fee of \$50.00, (non-refundable) for each boat. The fee is payable for each racking application made, including applications from new owners of boats already racked at the club.
2. Racking fees are payable annually in advance. Fees become due on 1 September each year. A late payment fee may be charged for fees paid after the due date.

3. Boats racked with the club MUST compete at least one week in three in the club's sailing program. The board may grant an exemption to this rule in extenuating circumstances. Applications for exemption must be made IN WRITING (via email: board@balmoralsc.com.au) to the board. Failure to comply with this condition may result in your boat being either re-allocated to another rack or removed from the clubhouse.
4. Racking spaces are NOT TRANSFERABLE.
5. Should you wish to remove your boat from the clubhouse, you must advise the club in writing or via email (racking@balmoralsc.com.au) . All outstanding fees, including the current fee, must be paid prior to the boat being removed.
6. Keys to the boat storage bays are available for \$70.00 from the Key Officer, John Balass. The \$70.00 is refundable on return of the key.
7. Bays are to be kept locked when you are rigging on the beach or out sailing. Do not rely on other people to lock up! Please be security conscious at all times as equipment has gone missing from the boat storage bays because of carelessness.
8. All boats are racked at the owner's own risk. The club is not responsible for any boats or equipment that are damaged or removed from the clubhouse. Security of any boats and equipment is the owner's responsibility.
9. Any boat stored on the club premises, for which racking fees have not been paid, is liable to be removed from the club premises. The club reserves the right to recoup outstanding racking fees by selling boats for which racking fees have not been paid.
10. Ensure all equipment is clearly marked with your name and sail number and is stored in your rack with your boat. Masts for certain classes may be stored elsewhere as directed by the Racking Officer. Again, make sure the mast is clearly marked. If not clearly marked your goods may be mistaken by the board as not authorised and you run the risk of them being moved, removed, or impounded.

Racking Enquiries

Racking Officer, Murray Freeman, e: racking@balmoralsc.com.au or p: 0412 667 934

Key Enquiries

Key Officer: John Balass: john@balfour.net

Bank Details

BSB: 633 000 **A/C No:** 153560891 **A/C Name:** Balmoral Sailing Club Incorporated

DUTY CLASS - Responsibilities

Checklist for Class Captain of the Duty Class – MAY BE SUPERCEDED BY COVID-19

POLICIES

The Class Captain of the Duty Class takes on the role and the responsibilities of Officer of the Day

These duties should be performed prior to duty day (say by Wednesday):

- Ring Race Coordinator for an update regarding any likely problems.
- Ensure at least THREE class members are rostered to attend to duties.
- Your class will be responsible for making lunch rolls and running an after-race barbeque, if scheduled. Make sure your class representatives have been allocated to purchase supplies and attend as required. Also check via the Club Racing Program how many classes will be absent and the nature of the racing at BSC so you can estimate how many lunch rolls to make.

Duty Day – Before Racing

Ensure that the clubhouse is unlocked by 11:00am.

Assign the duties set out below.

- Before noon, ring Boating Weather or Yachtline (number in office) and write the forecast on the white board in the main clubroom. Ensure Race Control Officer, Duty Class Captain and Race Committee are aware of the forecast.
- Take the A-frame sign (*Ask us about Sailing at Balmoral*) to the rigging area and ensure at least one member of the Duty Class is in attendance to answer questions from members of the public.
- Liaise with Club Captain, Race Committee and Race Control Officer as to any actions that may be required in accordance with the Sailing Instructions in the case of adverse conditions. Also obtain any information required for the Information Session.
- Organise and hold an Information Session preferably a minimum of 1 hour and 15 minutes before the first scheduled race start. (*Additional sessions may be arranged by Class Captains to pass on special class news.*)
- Check class members perform duties allocated.
- Ensure that the canteen monies are locked away, urn and pie warmer are turned off and the clubhouse is locked, prior to going out to race. Alternatively check that someone is available to supervise the clubhouse during the race and is prepared to accept that responsibility.

Duty Day – After Racing

- Ensure someone is allocated to fire up the barbeque ASAP if one is scheduled.
- Monitor the radio as soon as practicable after the first boat of the Duty Class returns to the beach on completion of racing. There must be someone at the radio to answer requests from the club's powerboats if required. Check that the 'Sign Off' sheet, from outside the front door, is brought to the radio area once all boats have finished.
- Check with Start Boat that all boats are accounted for.
- Check that rostered members from the Duty Class have completed **all** the duties assigned to them.

- Ensure the club is locked up and all equipment is stowed.
- Ring or email the Club Captain, Nick Collis-George, to advise of any problems.

General

- If anyone wishes to stay in the clubhouse after 6:00pm, an accountable person must accept the responsibility of completing the class duties that are handed over to them.
- It is the responsibility of the last person leaving to ensure all duties have been completed and the lights are turned off.

DUTY CLASS – CHECKLIST

Checklist for Members of the Duty Class – MAY BE SUPERCEDED BY COVID 19 PROCEDURES

Performance of class duties is the responsibility of all members of the class. Do not just leave it up to others.

Before Racing

- Take A-frame sign to rigging area at 11.00am and be available to answer questions until briefing starts. Place the sign near external door to clubhouse when heading up to briefing.
- Ensure food preparations meet requirements.
- Set up chairs in the clubhouse and on the balcony.
- Check toilet paper, paper towels, soap etc in change rooms (stock in cabinets under whiteboard).
- Hoist National Flag to highest hoist and hoist Club Flag on southern hoist.
- Unlock boat storage bays and put out the club's trolleys.
- Put out hoses with trigger handles. Hoses are in Bay 'A'.
- Take club dinghy and oars to the beach, as required by Race Control Officer.
- Turn radio on. Channel 91 is the usual channel.
- Set up club tablets to be used for 'Sign On', Boat Logbook and Volunteer Roster.
- Hang **dated** 'Sign Off' sheet, on wall near the external door to clubhouse, for boats that retire.
- Ensure that the canteen monies are locked away, the pie warmer are turned off and the clubhouse is locked, prior to going out to race. Alternatively check that someone is available to supervise the clubhouse during the race and is prepared to accept that responsibility.

After Racing

- As scheduled, fire up the barbeque and prepare food, as necessary.
- Monitor the canteen ASAP after coming ashore.
- Collect dinghies with oars and any marks (if used). Wash and stow in boat storage bays.
- Check beach and grassed area. Store any equipment and any lost property that has been found.
- Store hoses in Bay 'A' and turn off external taps.

- Scan and email race results before 6:00pm as per procedure (*in office, near scanner*).
- Lower flags and store in clubhouse.
- Stack fridges and advise appropriate person (or Secretary) if any items need to be purchased.
- Tidy up clubhouse, including wipe tables then fold and store, wipe down canteen area, fill dishwasher with dirty crockery, cutlery etc, turn it on., stack chairs and sweep floor.
- Switch off radio (**NOT** at main switch).
- Empty rubbish bins from canteen, lobby, and boat storage bays. Recycle bottles and cans into council bin. Place general rubbish in the bin at rear of building.
- The Officer of the Day must secure all but a small float in a secure box in the office. Place the float in the drinks' fridge and lock all fridges, freezers, and cupboards.
- Secure clubhouse by closing windows and locking upstairs doors including sliding doors and door to balcony near stairwell.
- Turn off all upstairs clubhouse lights.
- Lock office, kitchen, stair door, lost property, and roller shutters.
- Check front door is locked and secure by trying handle. If it is not secure, press the small button in the edge of the door to activate the lock.

SOCIAL CALENDAR 2020-2021

While we pride ourselves on our high-quality racing program, socialising is equally important to club members. Social events are held throughout the year and are typically combined with sailing events. These include our sausage sizzles, held after club racing, and pizza nights, scheduled throughout the year. There's also our annual marathon race, taking in the spectacular sights of Sydney Harbour, from Balmoral to Fort Denison and back, as well as the increasingly popular Easter Egg Hunt. Family and friends are welcome at all social events.

BBQ – Following sailing most Saturdays in the Season (except for day of Christmas Party).

CHRISTMAS PARTY – Saturday 5 December 2020 held at the clubhouse after sailing.

MARATHON – Saturday 6 March 2021 (NB Start Time: 1330)

EASTER EGG HUNT – Saturday 13 March 2021 held at the clubhouse.

PRESENTATION NIGHT – Saturday 15 May 2021 held at the clubhouse after sailing.

WORKING BEE and ANNUAL GENERAL MEETING – Sunday 1 August 2021

We welcome your feedback about what we are doing right and where we can improve our social calendar. Inquiries and suggestions can be directed to: secretary@balmoralsc.com.au

Our Vision and Values

Balmoral Sailing Club aspires to be... an open and friendly club that encourages competitive sailors of all ages and abilities.

At Balmoral Sailing Club we value...

• **Community**

We welcome people of all backgrounds, ages and abilities and foster a sense of camaraderie and connection in all that we do.

• **Enjoyment**

We enjoy the adventure of taking on a challenge, sharing knowledge and socialising.

• **Friendly Competition**

We strive to achieve our best while displaying sportsmanship and sharing our experiences and knowledge.

• **Personal Growth**

We grow by teaching and learning new skills; challenging ourselves on the water; volunteering; and working as a team to create an extraordinary club.

• **Safety**

Safety is paramount. We look out for each other, on and off the water, so we can all come back to enjoy another day.

Donate to help BSC

In 2015, we celebrated the 70th anniversary of the formation of Balmoral Sailing Club, by launching a fund-raising appeal for two major projects to ensure we remain a vibrant, healthy sailing club:

1. to provide funds for upkeep of the newly renovated clubhouse to meet the needs of our growing membership base and to comply with current building codes.
2. to replace our aging power boats to allow us to continue to provide quality and safe sailing experiences for all.

In the past two years the club has received \$45,000 in donations, either directly or via the Australian Sports Foundation. We thank all those who have donated.

To find out more or to make a tax-deductible donation go to:

asf.org.au/projects/balmoral-sailing-club/